



VIDYAVARDHAKA COLLEGE OF ENGINEERING  
(A UNIT OF VIDYAVARDHAKA SANGHA®)  
GOKULAM 3<sup>RD</sup> STAGE, MYSURU – 570 002, KARNATAKA

INTERNAL QUALITY ASSURANCE CELL (IQAC)

VVCE/2018-19/IQAC/DV/01

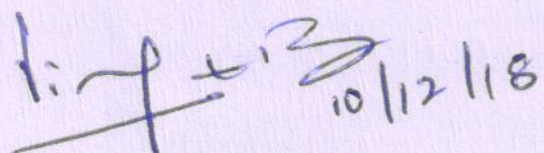
Date: 10/12/2018

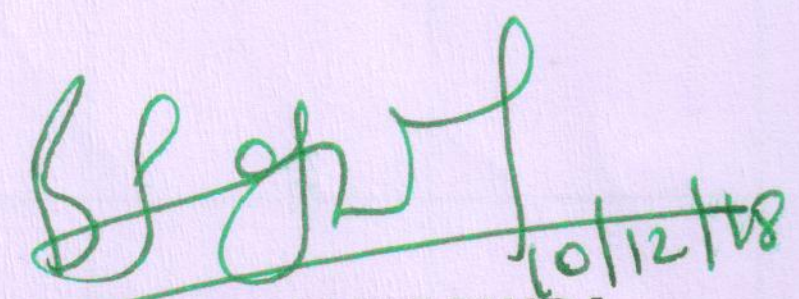
**CIRCULAR**

All the Teaching, Technical and Non-teaching staff members are hereby informed to prepare files as per Quality Assurance Reports (**Revised w.e.f 2018-19**) as applicable below on or before 15.12.2018.

Sl. No.	Quality Assurance Report No.	Applicable to
1.	Quality Assurance Report – I (Course File)	Teaching Staff
2.	Quality Assurance Report – II (Lab Course File)	
3.	Quality Assurance Report – III (Personal File)	Teaching Staff, Technical & Non-Teaching Staff
4.	Quality Assurance Report – IV (Technical Staff File)	Technical Staff

Internal Quality Assurance Committee (IQAC) will be visiting the departments to verify the files from **17<sup>th</sup> December 2018 to 26<sup>th</sup> December 2018**.

  
**Dr. VINAY K B**  
Coordinator – IQAC

  
**Dr. B. SADASHIVEGOWDA**  
PRINCIPAL & Chairperson – IQAC

Copy To:

- 1) All Deans
- 2) All HODs for needful action & circulation in the department
- 3) IQAC File